



CRICKET ASSOCIATION OF UTTARAKHAND

(Affiliated as a full Member of The Board of Control for Cricket in India (BCCI)
(Registered under Society Act, 1860)

Correspondence Address: IInd Floor Sarabjit Complex, Mauja Raipur, Pargana,
Near Hathi Khana Chowk (Landmark) Dehradun 248001

ISSUE DATE 28.05.2024

DOCUMENT IS PROVIDED "FREE OF COST"

Application Notification No: - 01/CAU/2024-2025

**"Empanelment for Hotel Accommodation and Other Hotel related facilities for
Officials/ Players/ Support Staff/ Guests of Cricket Association of Uttarakhand (CAU)"**

ISSUED BY

CRICKET ASSOCIATION OF UTTARAKHAND (CAU)

IInd Floor Sarabjit Complex, Mauja Raipur, Pargana,
Near Hathi Khana Chowk (Landmark) Dehradun.

PUBLISHED/ ADVERTISED THROUGH

CAU's Official Website Advertisement having Detailed Mode of Procuring Empanelment
Document within Stipulated Period as Mentioned in the Advertisement

1. ORGANISATION & BACKGROUND:

CRICKET ASSOCIATION OF UTTARAKHAND (CAU) (hereinafter referred to as CAU) registered under Society Act, 1860 with affiliation with the Board of Control for Cricket in India (BCCI), having its office at IInd Floor Sarabjit Complex, Mauja Raipur, Pargana, Near Hathi Khana Chowk (Landmark) Dehradun, Uttarakhand – 248001 (Uttarakhand) invites application from appropriately qualified Hotels through two stages (Technical and Financial) against proposal document for empanelment for Hotel Accommodation and Other Hotel related facilities for its Officials/ Players/ Support Staff/ Guests for the next one or two years.

This is an invitation to treat only and not an offer to acquire any empanelment for hospitality services. Submission of a response to this proposal will not create a contract for the provision of the Services in any way unless and until the proposed empanelment is accepted by CAU and the parties execute a definitive and binding contract/ agreement for the provision of the Services by the selected respondent for the period covered under this invitation.

2. KEY EVENTS AND DATES:

1	NATURE OF WORK	HOTEL ACCOMMODATION AND OTHER HOTEL RELATED FACILITIES FOR OFFICIALS, PLAYERS, SUPPORT STAFF AND GUESTS OF CRICKET ASSOCIATION OF UTTARAKHAND AND VISITING TEAM FOR PLAYING CRICKET FOR THE NEXT ONE OR TWO YEARS.
2	CONTRACTING AUTHORITY	HON. SECRETARY/ CEO, CAU
3	ADDRESS OF THE CONTRACTING AUTHORITY	CRICKET ASSOCIATION OF UTTARAKHAND (CAU) II nd Floor Sarabjit Complex, Mauja Raipur, Pargana, Near Hathi Khana Chowk (Landmark) Dehradun, Uttarakhand – 248001 EMAIL: - hr@cauttarakhand.tv
4	AVAILABILITY OF EMPANELMENT DOCUMENT AT CAU WEBSITE	www.cauttarakhand.tv FROM: 28-05-2024 TO: 10-06-2024 Till 5:00 PM
5	ADDRESS FOR PROPOSAL SUBMISSION	CRICKET ASSOCIATION OF UTTARAKHAND (CAU) II nd Floor Sarabjit Complex, Mauja Raipur, Pargana, Near Hathi Khana Chowk (Landmark) Dehradun.
6	DATES & TIME FOR SUBMISSION OF PROPOSALS AT CAU OFFICE	BEFORE 10th JUNE, 2024 (Till 5:00PM)
7	SUBMISSION OF OFFER IN SEALED ENVELOPE	ENVELOPE 'A': TECHNICAL SPECIFICATION: - REQUIREMENT WHEREIN TECHNICAL PARAMETERS TO BE EFFECTIVELY DEMONSTRATED BY THE OFFERER TO BE ELIGIBLE FOR CONSIDERATION. (Annexure 1,2,3) ENVELOPE 'B': FINANCIAL SPECIFICATIONS: - PRICES TO BE QUOTED BY THE OFFERER ON THE LETTER HEAD OF THE FIRM WITH AUTHORIZED SIGNATURE AND DATE. (Annexure 4) COVER ENVELOPE: CONTAINING ENVELOPE A AND B ENVELOPE TO BE ADDRESSED TO HON. SECRETARY/ CEO, CAU.
8	FOR ANY ASSISTANCE FROM CAU, PLEASE CONTACT	MR. Atul Gairola (Mobile No.8979678857)

3. CHECKLIST OF ELIGIBILITY FOR OPENING TECHNICAL PROPOSAL:

Sl. No.	Item
1	Certificate of Registration/ proof from a Statutory body
2	Food License from FSSAI.
3	Fire License should have Fire License from Fire Department.
4	Pollution Certificate from Appropriate Authority.
5	Copy of PAN/TAN Card.
6	Copy of GST Registration.
7	Audited financial statements for last three financial year. (Exemption for Newly built Hotel)
8	The applicant needs to provide the mentioned undertaking in Annexure-I & II duly signed, sealed and notarized by a Notary Public

NOTE: -

1. All the above documents with evidences should be put in a separate **Envelope-A** marked as “**Technical Specification Requirement**”. Original of all these documents should be produced for verification as and when requested by Cricket Association of Uttarakhand (CAU).

4. GENERAL SERVICE REQUIREMENTS

1. The only purpose of this document is to provide information to the interested parties that may be useful to them in the formulation of their proposal pursuant to this document.
2. CAU will not have any liability to any prospective Applicant/ Firm/ or any other person under any laws for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this document.
3. The Empanelment period will be initially for a period of one year and will be further extendable, on mutual consent of both parties on satisfactory performance on yearly basis up to two years.
4. The Empanelment procedure will not be vitiated/ cancelled for want of specific number of offers to be received against the RFP.
5. Cricket Association of Uttarakhand, Dehradun (CAU) reserves the right to withhold or withdraw the process at any stage or accept/reject any or all of proposals at any stage without assigning any reasons whatsoever and no appeal, objection or communication will be entertained from any applicant/ offerer.
6. CAU reserves the right to demand any additional document/ declaration/ evidence etc. from the offers/ applicant to ascertain the requirements of selection.

7. CAU is at liberty to have more than one Hotel/ Agencies empaneled and the booking to any of the empaneled Hotel will be sole discretion of CAU.
 8. The applicant shall submit proposal in a sealed envelope in two copies (Technical and Financial). All the pages of the Financial Proposal shall be duly signed by the authorized signatory of the Agency in ink before submission. Corrections, if any, shall be countersigned. Failure to provide and/or comply with the required information, instructions, etc. incorporated in the documents may result in rejection of his proposal.
 9. In the event of any dispute or difference(s) between the CAU and the Vendor(s) arising out of non-supply of material or supplies not found according to specifications or any other cause whatsoever relating to the supply or purchase order before or after the supply has been executed, shall be referred to “The Secretary, Cricket Association of Uttarakhand, Dehradun”, who may decide the matter himself.
 10. This document and services hereunder shall be governed by and construed and enforced in accordance with the Laws of India and in Dehradun jurisdiction only for any dispute arising out of as in relation to this proposal.
 11. All rates mentioned must be exclusive of any taxes and charges. Taxes and additional service charges by whatever name called, should be mentioned separately. The rates submitted shall be subject to negotiations (if needed be), once the eligible applicant/ Firm have been shortlisted and called for discussion by the Cricket Association of Uttarakhand (CAU).
 12. The rates quoted by the party shall be firm during the currency of contract. All rates shall be written both in figures and in words. In case of discrepancy between the words and figures, rates indicated in words shall prevail.
 13. Payment of Room charges will be according to **actual occupancy basis** only and if the booking is to be cancelled due to some unavoidable circumstances, then no cancellation charges should be applicable.
 14. Some relaxations of timing for check in & check out of at least 3 to 4 hours have to be considered.
 15. All the offers received will be scrutinized and only technically qualified offers will be considered for financial proposal opening. The Technically unqualified offers will be rejected.
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UNDERTAKING BY THE APPLICANT

1. This is to certify that I on behalf of M/s.....before signing this application have read and fully understood all the terms and conditions of this application read along with clarifications and undertake that M/s will abide by all the conditions set forth in the Application Notification No.....dated.....issued by the Secretary, Cricket Association of Uttarakhand, D e h r a d u n
2. M/s..... have not been black-listed at any point of time.
3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my Proposal at any stage besides liabilities towards prosecution under appropriate law.

**Signature of the authorized signatory with
Seal**

Name:

Designation:

Address:

UNDERTAKING

**CONFLICT OF INTEREST DECLARATION BY FIRM / COMPANY / AGENCY /
ETC.**

I,, on behalf of
M/s..... having registered office
at.....do hereby declare and undertake that: -

1. I am competent to give this declaration on behalf of the above-mentioned Firm / Company/ Agency, etc.
2. The Applicant Firm/ Company / Agency, etc. does not have any Conflict of Interest as defined in the Constitution of CAU and BCCI.

OR

The Applicant Firm/ Company/ Agency etc. does have the following potential or existing that may be deemed as Conflict of Interest

.....
.....
.....
.....

This declaration and undertaking, is provided by undersigned to the Cricket Association of Uttarakhand after reading and understanding the relevant provisions of the constitutions of CAU and BCCI

DATE:

PLACE:

Signature of the authorized signatory with Seal

Name:

Designation:

Address:

TECHNICAL SPECIFICATION REQUIRED

(To be duly filled in by the Applicant and submitted as a part of the technical application)

S. No.	Documents to be submitted	Submitted	Not Submitted	Remarks
1	Name of the Applicant			
2	Registered address of the Applicant with Office Telephone Number and Fax Number & Mail ID.			
3	Certificate of Registration/ proof from a statutory body			
4	Copy of PAN/TAN Card			
5	Copy of GST Registration			
6	Audited financial statements for last three financial year.			
7	Name & Address of Bankers along-with Current Account details.			
8	Maximum Credit limit in terms of Number of days permissible on part of Vendor/ Agency empaneled for.			
9	Whether any notice for penalty was ever issued by any Government Agency? If so, details thereof (please attach the copies of communications, if any)			
10	Annexure – I& II duly signed, sealed and notarized by a Notary Public			
11	Brochure and Pictures/photographs of actual room & hall			

DATE:**PLACE:****Signature of the authorized signatory with Seal****Name:****Designation:****Address:**

FINANCIAL RATES & QUOTES

FORMAT- A

Room Type	Rate for CP (INR)	Rate for MAP (INR)	Rate for AP (INR)	Tax and Charges
Single Occupancy				
Double Occupancy				
Triple Occupancy				

Accommodation charges should include following items as complimentary:

1. Breakfast buffet
2. Wi-Fi
3. Newspaper
4. Mineral water bottles during stay
5. 10 pieces laundry daily
6. Use of Hotel Gymnasium (If Available)
7. Use of Hotel Swimming Pool (If Available)
8. Use of Tea/Coffee maker in the room

In addition to above, any additional discount/ privilege/ facility to be offered by the Hotel
(PLEASE SPECIFY)

FORMAT –B

S. No.	Particulars	Veg. per pax (INR)	Non-Veg. per pax (INR)	Tax and charges
1	Lunch			
2	Dinner			
3	Hi- tea and snacks			

FORMAT- C

S. No	Particulars	Rate (INR)	Tax and charges
1	Conference Hall (Minimum seating of 40)		
2	Meeting Hall (Minimum seating of 20)		
3	LCD/LED Projector and screen		
4	Mic / Head Set		

DATE:

PLACE:

Signature of the authorized signatory with Seal

Name:

Designation:

Address: